

**BOROUGH OF STRATFORD JOINT LAND USE BOARD
RESOLUTION NO. 2021:07**

**A RESOLUTION OF THE STRATFORD JOINT LAND USE BOARD CONFIRMING
AND ESTABLISHING GUIDELINES FOR ITS MEMBERS IN THE USE OF
ELECTRONIC COMMUNICATIONS IN COMPLIANCE WITH THE OPEN
PUBLIC MEETINGS ACT**

WHEREAS, it is in the best interest of the Borough of Stratford Joint Land Use Board to confirm and establish guidelines in order that there be continued compliance with the Open Public Meetings Act relative to the use of electronic emails; and

WHEREAS, the Borough of Stratford Joint Land Use Board seeks to confirm and establish guidelines with respect to the conduct of their public business in compliance with the Open Public Meetings Act; and

NOW, THEREFORE, BE IT RESOLVED by the Borough of Stratford Joint Land Use Board that the members of the Borough of Stratford Joint Land Use Board continue to adhere to the following established guidelines relative to electronic mail communications:

1. Email communications should, as far as practicable, not include an effective majority of the Joint Land Use Board where discussion of information related to the business of the Joint Land Use Board is involved.

2. Where email communications do include an effective majority of the Joint Land Use Board, such communication should not include any request for response. In fact, any email communication should indicate that there should be no email reply or other responsive communication.

3. In the rare instance where a response to an email is necessary, such response must not involve any decision-making or deliberative function of the Joint Land Use Board or otherwise address public business as contemplated by the Open Public Meetings Act. Further, the response shall not be made to the entire list of email addresses to avoid even the appearance of impropriety.

4. "Rolling" email conversations must also be avoided. A "rolling" email occurs when one (1) member of the Joint Land Use Board or a third party contacts other members by email individually to successively discuss or gain opinions on an item of Joint Land Use Board business. This would apply to other forms of electronic communications as well. However, communications between less than an effective majority of the Joint Land Use Board do not

violate the Open Public Meetings Act provided the dialogue does not become a "rolling" discussion that ends up including an effective majority of the Joint Land Use Board.

MOVED BY: McGovern

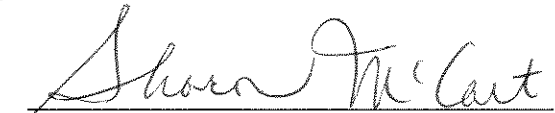
SECONDED BY: St. Maur

THOSE IN FAVOR: Mancini, McGovern, Hall, Mayor Keenan, Lomanno, Morello, Mount, St. Maur, and Swallow

THOSE OPPOSED:

ABSTAINED:

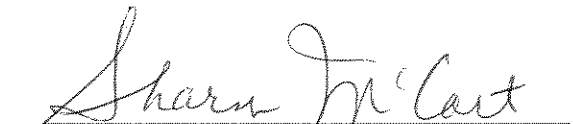
Date Approved and Memorialized: January 28, 2021


Sharon McCart,
Stratford Joint Land Use Board Secretary

CERTIFICATION

The undersigned, Recording Secretary of the Borough of Stratford Joint Land Use Board, does hereby certify that the foregoing Resolution was adopted by said Board at its meeting held on January 28, 2021.

Dated: 2-3-2021


Sharon McCart,
Stratford Joint Land Use Board Secretary