

STRATFORD BOROUGH COUNCIL  
REGULAR MEETING AGENDA  
SEPTEMBER 12, 2023  
6:30 P.M.

**CALL TO ORDER:** THE STRATFORD REGULAR COUNCIL MEETING FOR SEPTEMBER 12, 2023

**PLEDGE OF ALLEGIANCE AND PRAYER:**

**STATEMENT OF ADVERTISEMENT:**

Notice of this meeting has been provided to the Courier Post and The Retrospect and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

**ROLL CALL:**

MAYOR JOSH KEENAN	JUSTIN STRAUSSER, BOROUGH SOLICITOR
COUNCIL PRESIDENT STEPHEN GANDY	RON MORELLO, POLICE/OEM COORDINATOR
COUNCILMAN JAMES KELLY	BILL BRAY, BOROUGH CLERK
COUNCILWOMAN LINDA HALL	
COUNCILWOMAN TINA LOMANNO	
COUNCILMAN PATRICK GILLIGAN	
COUNCILMAN MICHAEL TOLOMEO	

**PUBLIC PORTION FOR AGENDA ITEMS ONLY:** (5 min per person)

Motion to go to open public portion on agenda items only:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Motion to close public portion on agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**REPORTS:**

POLICE	Councilman Patrick Gilligan
EMERGENCY SERVICES	Councilman Stephen Gandy
ORDINANCE & PROPERTY	Councilman James Kelly
PUBLIC WORKS & LIGHTING	Councilman Michael Tolomeo
PUBLIC EVENTS	Councilwoman Linda Hall
FINANCE & REVENUE	Councilwoman Tina Lomanno

**OLD BUSINESS:**

ORD. 23-9 REVISED 2023 SALARY ORDINANCE

Motion to open the public hearing on ORD. 23:9: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Motion to close the public hearing on ORD. 23:9: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Motion to adopt ORD 23:9: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**NEW BUSINESS:**

STRATFORD BOROUGH COUNCIL  
 REGULAR MEETING AGENDA  
 SEPTEMBER 12, 2023  
 6:30 P.M.

**RESOLUTIONS:**

RESOLUTIONS 23:126 THROUGH 23:129 WILL BE DONE AS A CONSENT AGENDA

Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately.

- RES. 23-126            APPOINT DUTY CREW MEMBERS
- RES. 23-127            AWARD CONTRACT CDBG FUNDED ROAD IMPROVEMENTS
- RES. 23-128            ACCEPT NJDEP STORMWATER ASSISTANCE GRANT
- RES. 23-129            AUTHORIZE CHAPTER 159 BUDGET AMENDMENT – STORMWATER GRANT

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**APPROVAL OF BILLS:**

Animal checks		through		
Manual checks		through		
Payroll checks		through		and
Payroll checks		through		
Automated checks		through		
Various electronic transfers and potential interim payments to				

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**COUNCIL COMMENTS:**

**GOOD AND WELFARE:**

Motion to open the meeting to the public for Good and Welfare: *(5 min per person)*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Motion to close the public portion for Good and Welfare:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**ADJOURN:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**ORDINANCE 23:09****AN ORDINANCE ESTABLISHING SALARIES AND SALARY RANGES FOR OFFICERS AND EMPLOYEES OF THE BOROUGH OF STRATFORD, CAMDEN COUNTY, STATE OF NEW JERSEY**

BE IT ORDAINED by the Mayor and Council of the Borough of Stratford:

**SECTION 1:**

The salaries and salary ranges of the officers and employees commencing as of January 01, 2023 are established as follows:

**Borough Administration**

<b>TITLE</b>	<b>ANNUAL COMPENSATION</b>	
Mayor	1- 8,000.00	P/T
Mayor performs marriage or civil union ceremony	100.00 per ceremony	P/T
Council Members (each)	1-6,000.00	P/T
Borough Clerk	70,000.00 – 90,000.00	
Borough Administrator	50,000.00 – 90,000.00	
Acting Borough Administrator	55.00-65.00 per hour	P/T
Deputy Borough Clerk	30,000.00 – 60,000.00	
Tax Collector	40,000.00 – 80,000.00	
Certified Municipal Finance Officer	75,000.00 – 140,000.00	
Tax Assessor	10,000.00 – 25,000.00	P/T
Deputy Tax Assessor	10,000.00 – 13,000.00	P/T
Tax Searcher	700.00 – 1,000.00	P/T
Registrar	5,000 stipend	
Deputy Registrar of Vital Statistics	4,000 stipend	
Clerk Typist/Construction Clerk	21,000.00 – 40,000.00	
Clerk 1	28,000.00 – 45,000.00	
Secretary to Joint Land Use Board	1,650.04 – 3,000.00	P/T
Secretary/Administrator to Park Commission	1,200.00 – 3,000.00	P/T
Zoning Administrative Officer	1,266.06 – 3,000.00	P/T
Zoning Officer	2,600.00 – 4,500.00	P/T
Construction Clerk	State minimum wage – 20.00 per hour	P/T
Construction Code Official	4,500.00 – 30,000.00	P/T
Housing Inspector	State minimum wage – 20.00 per hour	P/T
Plumbing Sub-Code Official HHS	1,000.00 – 5,000.00	P/T
Plumbing Inspector HHS	1,000.00 – 5,000.00	P/T
Fire Sub-Code Official HHS	1,000.00 – 5,000.00	P/T
Fire Inspector HHS	1,000.00 – 5,000.00	P/T
Fire Official	State minimum wage – 15,000	P/T
Mechanical Sub-Code Official	1,000.00 – 5,000.00	P/T
Mechanical Inspector	1,000.00 – 5,000.00	P/T
Building Sub-Code Official HHS	1,000.00 – 8,000.00	P/T
Building Inspector HHS	1,000.00 – 8,000.00	P/T
Electrical Sub-Code Official and Inspector HHS	10,000.00 – 37,000.00	P/T
Accounting Clerk	30,000.00 – 60,000.00	P/T

Account Clerk	State minimum wage – 25.00 per hour	P/T
Code Enforcement Official	State minimum wage - 20.00 per hour	P/T
Site Plan Inspector	State minimum wage - 20.00 per hour	P/T
Municipal Department Head	10,000.00 -70,000.00	F/T
Municipal Employee	State minimum wage -\$500 per hour	P/T

### Public Works/Sewer/Trash & Recycling Departments

Public Works Supervisor	45,000.00 – 75,000.00	
Public Works Assistant Supervisor	35,000.00 – 55,000.00	
Public Works Laborer 1	30,000.00 – 34,500.00	
Public Works Laborer 2	34,500.00 – 39,500.00	
Public Works Laborer 3	39,500.00 – 50,000.00	
Public Works Temporary	State minimum wage – 22.00 per hour	P/T
Public Works CDL Compensation	1,500 stipend	
Licensed Sewer Operator	50,000.00 – 75,000.00	
License Sewer Compensation	6,500.00 stipend	P/T
Trash & Recycling CDL Driver	55,000-65,000	
Trash & Recycling CDL Driver Temp.	200.00 – 275.00 per deim	P/T
Trash & Recycling Temporary Laborer	State Minimum Wage - \$24.00	P/T

### Municipal Court

Municipal Magistrate	100.00 – 600.00 per session	P/T
Court Administrator	59,160.00 – 75,000.00	
Municipal Prosecutor	100.00 – 500.00 per session	P/T
Municipal Public Defender	50.00 – 300.00 per session	P/T
Court Sound Recorder Operator	51.77 – 60.00 per session	P/T
Deputy Court Administrator	30,000.00 – 45,000.00	
Court Clerk	30,000.00 – 45,000.00	
Court Temporary	State minimum wage – 22.00 per hour	P/T
Certified Court Temporary	75.00 per session	P/T
Transcript Service	.15 per line	P/T
Special DWI Court Rates		
Judge	100.00 – 600.00per session	P/T
Prosecutor	100.00 – 500.00 per session	P/T
Public Defender	50.00 – 300.00 per session	P/T
Court Administrator	100.00 per session	P/T
Court Secretary	65.00 – 75.00 per session	P/T
Sound Recorder	51.77 – 60.00 per session	P/T

### Police Department

Police Chief	112,001.00 – 180,000.00	
Police Captain	99,000.00 – 130,000.00	
Police Lieutenant	98,000.00 – 130,000.00	
Police Sergeant	95,000.00 – 120,000.00	
Police Patrolman	40,000.00 – 110,000.00	



### **NOTICE OF PENDING ORDINANCE**

The ordinance published herewith was introduced and passed upon first reading at the Regular Meeting of the Governing Body of the Borough of Stratford, in the County of Camden, State of New Jersey, held on the 8<sup>th</sup> day of August, 2023. It will be further considered for final passage after public hearing thereon, at the meeting of the Governing Body to be held via electronic video conference provided by ZOOM or in the Borough Hall, in the Borough of Stratford on the 12<sup>th</sup> day of September, 2023 at 6:30 PM. To attend the meeting visit, <https://us06web.zoom.us/j/6553784906> or enter Meeting ID: 655 378 4906 in the Zoom application.

Copies of the ordinance will be made available during the week prior to and up to and including the date of such meeting at the Clerk's Office in the Borough Hall to the members of the general public who shall request the same.

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Bill Bray, RMC  
Borough Clerk

**RESOLUTION 23:126  
APPOINT DUTY CREW MEMBERS**

**WHEREAS**, the Federal Emergency Management Agency awarded to the Borough of Stratford a grant under its Staffing Adequate Fire and Emergency Response (SAFER) Program, EMW-2021-FF-01599 in the amount of \$479,662.00; and

**WHEREAS**, the Borough of Stratford Fire Department has a need for fire fighters to provide fire and emergency response services between the hours of 8 a.m. and 2 p.m., Monday through Friday;

**WHEREAS**, the part-time duty crew will receive compensation of \$72 per shift stipend, not to exceed 5 shifts per week.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Stratford to approve the following appointments of Duty Crew members effective September 8, 2023.

Robert Bove  
Stephen Gagliardi  
Matthew Lincoln  
Brian Martin  
Michael Meyers  
Steven Previterra  
Gary Riebel  
Matthew Stout

**CERTIFICATION**

I, Bill Bray, Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on September 12, 2023.

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BILL BRAY, RMC  
BOROUGH CLERK

**RESOLUTION 23:127**  
**AWARD CONTRACT FOR CDBG FUNDED RECONSTRUCTION OF**  
**COOLIDGE, WELLINGTON AND BRYANT AVENUES**

**WHEREAS**, the Borough of Stratford has received bids for Reconstruction of Coolidge Avenue, Wellington Avenue and Bryant Avenue project on September 7, 2023; and

**WHEREAS**, the lowest bid is from Think Pavers Hardscaping of Mt. Royal, NJ in the amount of \$490,905.00; and

**WHEREAS**, the Borough Engineer has reviewed the bid documents and consulted with the Municipal CFO and has concluded to recommend the award to the low bidder; and

**WHEREAS**, the award of said bid is contingent upon the approval of the Borough Solicitor's review; and

**NOW, THEREFORE, BE IT RESOLVED**, to authorize the award of the base bid in the amount of \$444,234.00 and Alternate #1 bid in the amount of \$46,671.00 for the Reconstruction of Coolidge Avenue, Wellington Avenue and Bryant Avenue project, to Think Pavers Hardscaping of Mt. Royal, NJ in the total amount of \$490,905.00.

**BE IT FURTHER RESOLVED** that the Chief Financial Officer of the Borough has certified the availability of funds in the amount of \$489,016.00 in the following Grant Account G-02-XX-893-000-000, entitled 2023 CDBG – Coolidge, Wellington, Bryant Ave. and \$1,889.00 in the following Capital Account C-04-22-009-000-001 entitled Municipal Road Improvements

**CERTIFICATION**

I, Bill Bray, Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on September 12, 2023.

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BILL BRAY, RMC  
BOROUGH CLERK



**RESOLUTION 23:128**

**ACCEPTING NJPDES STORMWATER ASSISTANCE GRANT**

**WHEREAS**, the Borough of Stratford applied to the Bureau of NJPDES Stormwater Permitting and Water Quality Management's Stormwater Assistance Grant in the amount of \$25,000.00; and

**WHEREAS**, the Borough of Stratford would receive said grant in the amount of \$25,000.00;

**NOW, THEREFORE, BE IT RESOLVED**, by Mayor and Council to accept the NJPDES Stormwater Permitting and Water Quality Management's Stormwater Assistance Grant in the amount of \$25,000.00.

**CERTIFICATION**

I, Bill Bray, Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on September 12, 2023.

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BILL BRAY, RMC  
BOROUGH CLERK

**RESOLUTION 23:129**  
**CHAPTER 159 – STORMWATER ASSISTANCE GRANT**  
**(\$25,000.00)**

**WHEREAS**, N.J.S.A. 40A:40-87 provides that the Director of the Division of Local Finance may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount; and

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Stratford hereby requests the Director of the Division of Local Finance to approve the insertion of an item of revenue in the budget for the year 2023 in the amount of Twenty-Five Thousand Dollars (\$25,000.00) for the **State of New Jersey Department of Environmental Protection Stormwater Assistance Grant** which is now available pursuant to the provision of statute; and

**BE IT FURTHER RESOLVED**, that a like sum of Twenty-Five Thousand Dollars (\$25,000.00) be and the same is hereby appropriated under the caption of:

**STORMWATER ASSISTANCE GRANT**

CERTIFICATION

I, Bill Bray, Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford at a meeting held on September 12, 2023.

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BILL BRAY, RMC  
BOROUGH CLERK