

STRATFORD BOROUGH COUNCIL  
REGULAR MEETING AGENDA  
AUGUST 8, 2023  
6:30 P.M.

**CALL TO ORDER:** THE STRATFORD REGULAR COUNCIL MEETING FOR AUGUST 8, 2023

**PLEDGE OF ALLEGIANCE AND PRAYER:**

**STATEMENT OF ADVERTISEMENT:**

Notice of this meeting has been provided to the Courier Post and The Retrospect and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

**ROLL CALL:**

MAYOR JOSH KEENAN	JUSTIN STRAUSSER, BOROUGH SOLICITOR
COUNCIL PRESIDENT STEPHEN GANDY	RON MORELLO, POLICE/OEM COORDINATOR
COUNCILMAN JAMES KELLY	BILL BRAY, BOROUGH CLERK
COUNCILWOMAN LINDA HALL	
COUNCILWOMAN TINA LOMANNO	
COUNCILMAN PATRICK GILLIGAN	
COUNCILMAN MICHAEL TOLOMEO	

**PUBLIC PORTION FOR AGENDA ITEMS ONLY:** (5 min per person)

Motion to go to open public portion on agenda items only:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Motion to close public portion on agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**REPORTS:**

POLICE	Councilman Patrick Gilligan
EMERGENCY SERVICES	Councilman Stephen Gandy
ORDINANCE & PROPERTY	Councilman James Kelly
PUBLIC WORKS & LIGHTING	Councilman Michael Tolomeo
PUBLIC EVENTS	Councilwoman Linda Hall
FINANCE & REVENUE	Councilwoman Tina Lomanno

**OLD BUSINESS:** None

**NEW BUSINESS:**

ORD. 23-9 2023 REVISED SALARY ORDINANCE

Motion to Introduce ORD. 23:8 on First Reading by Title Only

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

STRATFORD BOROUGH COUNCIL  
 REGULAR MEETING AGENDA  
 AUGUST 8, 2023  
 6:30 P.M.

**RESOLUTIONS:**

RESOLUTIONS 23:114 THROUGH 23:115 WILL BE DONE AS A CONSENT AGENDA

Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately.

RES. 23-114                    APPOINT DUTY CREW MEMBERS

RES. 23-115                    AUTHORIZE EXECUTIVE SESSION – Collective Bargaining – Teamsters 676

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**APPROVAL OF BILLS:**

Animal checks		through		
Manual checks		through		
Payroll checks		through		and
Payroll checks		through		
Automated checks		through		
Various electronic transfers and potential interim payments to				

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**COUNCIL COMMENTS:**

**GOOD AND WELFARE:**

Motion to open the meeting to the public for Good and Welfare: *(5 min per person)*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Motion to close the public portion for Good and Welfare:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**EXECUTIVE SESSION:**

Motion to go into Executive Session:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote \_\_\_\_\_

Motion to leave Executive Session:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote \_\_\_\_\_

**ADJOURN:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**ORDINANCE 23:09**

**AN ORDINANCE ESTABLISHING SALARIES AND SALARY RANGES FOR OFFICERS AND EMPLOYEES OF THE BOROUGH OF STRATFORD, CAMDEN COUNTY, STATE OF NEW JERSEY**

BE IT ORDAINED by the Mayor and Council of the Borough of Stratford:

**SECTION 1:**

The salaries and salary ranges of the officers and employees commencing as of January 01, 2023 are established as follows:

**Borough Administration**

<b>TITLE</b>	<b>ANNUAL COMPENSATION</b>	
Mayor	1- 8,000.00	P/T
Mayor performs marriage or civil union ceremony	100.00 per ceremony	P/T
Council Members (each)	1-6,000.00	P/T
Borough Clerk	70,000.00 – 90,000.00	
Borough Administrator	50,000.00 – 90,000.00	
Acting Borough Administrator	55.00-65.00 per hour	P/T
Deputy Borough Clerk	30,000.00 – 60,000.00	
Tax Collector	40,000.00 – 80,000.00	
Certified Municipal Finance Officer	75,000.00 – 140,000.00	
Tax Assessor	10,000.00 – 25,000.00	P/T
Deputy Tax Assessor	10,000.00 – 13,000.00	P/T
Tax Searcher	700.00 – 1,000.00	P/T
Registrar	5,000 stipend	
Deputy Registrar of Vital Statistics	4,000 stipend	
Clerk Typist/Construction Clerk	21,000.00 – 40,000.00	
Clerk 1	28,000.00 – 45,000.00	
Secretary to Joint Land Use Board	1,650.04 – 3,000.00	P/T
Secretary/Administrator to Park Commission	1,200.00 – 3,000.00	P/T
Zoning Administrative Officer	1,266.06 – 3,000.00	P/T
Zoning Officer	2,600.00 – 4,500.00	P/T
Construction Clerk	State minimum wage – 20.00 per hour	P/T
Construction Code Official	4,500.00 – 30,000.00	P/T
Housing Inspector	State minimum wage – 20.00 per hour	P/T
Plumbing Sub-Code Official HHS	1,000.00 – 5,000.00	P/T
Plumbing Inspector HHS	1,000.00 – 5,000.00	P/T
Fire Sub-Code Official HHS	1,000.00 – 5,000.00	P/T
Fire Inspector HHS	1,000.00 – 5,000.00	P/T
Fire Official	State minimum wage – 15,000	P/T
Mechanical Sub-Code Official	1,000.00 – 5,000.00	P/T
Mechanical Inspector	1,000.00 – 5,000.00	P/T
Building Sub-Code Official HHS	1,000.00 – 8,000.00	P/T
Building Inspector HHS	1,000.00 – 8,000.00	P/T
Electrical Sub-Code Official and Inspector HHS	10,000.00 – 37,000.00	P/T
Accounting Clerk	30,000.00 – 60,000.00	P/T

Account Clerk	State minimum wage – 25.00 per hour	P/T
Code Enforcement Official	State minimum wage - 20.00 per hour	P/T
Site Plan Inspector	State minimum wage - 20.00 per hour	P/T
Municipal Department Head	10,000.00 -70,000.00	F/T
Municipal Employee	State minimum wage -\$500 per hour	P/T

### Public Works/Sewer/Trash & Recycling Departments

Public Works Supervisor	45,000.00 – 75,000.00	
Public Works Assistant Supervisor	35,000.00 – 55,000.00	
Public Works Laborer 1	30,000.00 – 34,500.00	
Public Works Laborer 2	34,500.00 – 39,500.00	
Public Works Laborer 3	39,500.00 – 50,000.00	
Public Works Temporary	State minimum wage – 22.00 per hour	P/T
Public Works CDL Compensation	1,500 stipend	
Licensed Sewer Operator	50,000.00 – 75,000.00	
License Sewer Compensation	6,500.00 stipend	P/T
Trash & Recycling CDL Driver	55,000-65,000	
Trash & Recycling CDL Driver Temp.	200.00 – 275.00 per deim	P/T
Trash & Recycling Temporary Laborer	State Minimum Wage - \$24.00	P/T

### Municipal Court

Municipal Magistrate	100.00 – 600.00 per session	P/T
Court Administrator	59,160.00 – 75,000.00	
Municipal Prosecutor	100.00 – 500.00 per session	P/T
Municipal Public Defender	50.00 – 300.00 per session	P/T
Court Sound Recorder Operator	51.77 – 60.00 per session	P/T
Deputy Court Administrator	30,000.00 – 45,000.00	
Court Clerk	30,000.00 – 45,000.00	
Court Temporary	State minimum wage – 22.00 per hour	P/T
Certified Court Temporary	75.00 per session	P/T
Transcript Service	.15 per line	P/T
Special DWI Court Rates		
Judge	100.00 – 600.00per session	P/T
Prosecutor	100.00 – 500.00 per session	P/T
Public Defender	50.00 – 300.00 per session	P/T
Court Administrator	100.00 per session	P/T
Court Secretary	65.00 – 75.00 per session	P/T
Sound Recorder	51.77 – 60.00 per session	P/T

### Police Department

Police Chief	112,001.00 – 180,000.00	
Police Captain	99,000.00 – 130,000.00	
Police Lieutenant	98,000.00 – 130,000.00	
Police Sergeant	95,000.00 – 120,000.00	
Police Patrolman	40,000.00 – 110,000.00	

Police Director	35.00 – 55.00 per hour	
School Traffic Guards	16.50 – 21.12 per shift	P/T
Special Class II Police Officers	State minimum wage – 45.00 per hour	P/T
Special Class I Police Officer	State minimum wage – 20.00 per hour	P/T
Part time Police Officer/Bailiff/Security	State minimum wage – 20.00 per hour	P/T
Police Officer Seat Belt	70.00 per hour	P/T
Police Officer DWI	75.00 per hour	P/T
Confidential Assistant	30,000.00 – 55,000.00	
Police P/T Secretary	State minimum wage – 20.00 per hour	P/T
Manager / employment other vendor	State minimum wage - 18.00- \$55.00	
Traffic Control, outside employment	\$85.00 per hour	

**Fire Department**

Duty Crew Member Stipend	\$72 per shift (5 shift per week max)	P/T
Grant Administrator	4,000 – 14,000	P/T
Call Stipend	10.00 per call	P/T

SECTION 2: This ordinance shall take effect immediately upon passage and publication according to law.

\_\_\_\_\_  
Mayor Josh Keenan

X/XX/2023  
Date

ATTEST:

\_\_\_\_\_  
Bill Bray, RMC  
Borough Clerk

### **NOTICE OF PENDING ORDINANCE**

The ordinance published herewith was introduced and passed upon first reading at the Regular Meeting of the Governing Body of the Borough of Stratford, in the County of Camden, State of New Jersey, held on the 8<sup>th</sup> day of August, 2023. It will be further considered for final passage after public hearing thereon, at the meeting of the Governing Body to be held via electronic video conference provided by ZOOM or in the Borough Hall, in the Borough of Stratford on the 12<sup>th</sup> day of September, 2023 at 6:30 PM. To attend the meeting visit, <https://us06web.zoom.us/j/6553784906> or enter Meeting ID: 655 378 4906 in the Zoom application.

Copies of the ordinance will be made available during the week prior to and up to and including the date of such meeting at the Clerk's Office in the Borough Hall to the members of the general public who shall request the same.

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Bill Bray, RMC  
Borough Clerk

**RESOLUTION 23:114**  
**APPOINT DUTY CREW MEMBERS**

**WHEREAS**, The Federal Emergency Management Agency awarded to the Borough of Stratford a grant under its Staffing Adequate Fire and Emergency Response (SAFER) Program, EMW-2021-FF-01599.

**WHEREAS**, The Borough of Stratford Fire Department has a need for firefighters to provide fire and emergency response services between the hours of 8:00am and 2:00pm, Monday through Friday:

**WHEREAS**, the part time duty crew will receive a nominal stipend per shift, not to exceed 5 shifts per crew member per week.

**WHEREAS**, the following conditions of appointment have been imposed by the Borough of Stratford upon the appointees who hold dual appoints with the Stratford Police Department and Stratford Fire Department:

Stratford Officers working under the SAFER grant shall adhere to the following conditions / restrictions:

1. Shall not work during periods of Injured on Duty Time.
2. Shall not work during periods of Workmen's Compensation Time.
3. Shall not work during periods of Absent with, or without out Leave Time.
4. Shall not work 12 hours prior to their scheduled report to duty time.
5. Shall not work in excess of 4 shifts per week.
6. Shall not "routinely" perform police duties while working under the SAFER stipend grant. No routine job duty mixing.
7. No carrying of department issued firearms.
8. Shall not be mandated to work certain days or hours, shall not be considered to be "Volun-telling" or compelled to work.
9. Shall not receive or accrue vacation, sick time, compensatory or other paid leave.
10. Shall be subject to workers compensation rules related to volunteer employees.
11. Shall not earn hourly wages. Only "nominal wages, either per shift" or "per call" are payable.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Stratford to approve the following appointments of Duty Crew Members who hold dual employment with the Borough of Stratford Police Department

**DYLAN JESS**

**VINCENT JESS**

**CERTIFICATION**

I, Bill Bray, Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on August 8, 2023.

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**BILL BRAY, RMC**  
**BOROUGH CLERK**

**RESOLUTION 23:115**

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12**

**WHEREAS**, the Governing Body of the Borough of Stratford is subject to certain requirements of the *Open Public Meetings Act*, NJSA 10:4-6 et seq., and

**WHEREAS**, the *Open Public Meetings Act*, NJSA 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**WHEREAS**, it is necessary for the Governing Body of the Borough of Stratford to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

\_\_\_\_\_ (1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_\_ (2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_\_ (3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

  X   (4) ***Matters Relating to Collective Bargaining Agreements:*** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. Teamsters 676

\_\_\_\_\_ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:*** Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_\_\_ (6) ***Matters Relating to Public Safety and Property:*** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

\_\_\_\_\_ (7) ***Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:***  
The topic of discussion is related to Litigation Negotiations and Attorney Client Privilege;  
Brandywine



\_\_\_\_\_ (8) *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

\_\_\_\_\_ (9) *Matters Relating to the Potential Imposition of a Penalty*: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Stratford, assembled via electronic video conference in public session on August 8, 2023 that an Executive Session closed to the public shall be held on August 8, 2023 at approximately 6:30 p.m. for the discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

#### CERTIFICATION

I, Bill Bray, Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on August 8, 2023.

\_\_\_\_\_  
BILL BRAY, RMC  
BOROUGH CLERK