

Zoning Verification Letter Request Form

BOROUGH OF STRATFORD
307 UNION AVENUE
STRATFORD NJ 08084
856-783-0600

Applicant Information:

Contact Person:
Mailing Address:
Phone Number:
Email:
Preferred Method of Delivery: Email or Regular Mail Certified mail must provide prepaid / pre-addressed label

Property Information:

Address:	
Block:	Lot:

Additional Request Information:

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Additional Parcel Request:

Address	Block	Lot:

THE APPLICATION FEE IS \$50.00 PER PARCEL.

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PROCESS:

The Zoning Verification Request Form must be completed in full, including a phone number/e-mail address to contact the applicant, the address of the property in question, the block, and the lot.

A Zoning Verification Letter is a document provided by Stratford to verify the current zoning of a particular property and the permitted types of uses in that zoning district.

A Zoning Verification Letter will contain the following information:

- The zoning district that the property is located in;
- The current use of the property
- The permitted uses and bulk standards for the zoning district that the property is located in;
- The prior zoning of the property;
- Other zoning designations that apply (e.g., overlay zone, redevelopment area, etc.);

TIME FRAME:

Please allow ten (10) business days for processing and review of a complete Zoning Verification Request Form. Our Staff will notify the applicant when the Zoning Verification Request Form is ready.

ADDITIONAL INFORMATION:

The applicant may request additional land use and/or zoning information if specified in the form and we will answer to the best of our ability.

Any request for information regarding building code violations, building permits, certificates of occupancy, and property maintenance violations must be submitted in the form of an OPRA request through the Borough of Stratford office of the Municipal Clerk.

PAYMENT:

- Fee is \$50.00 Per Parcel to be researched
- Payment is due upon receipt of the Zoning Verification Letter Request form.
- Checks or money orders are made payable to The Borough of Stratford. No Credit Card payments accepted

CONTACT:

Sharon McCart, Zoning Officer and JLUB Administrative Officer
sharonmccart@stratfordnj.org
856-783-0600

